



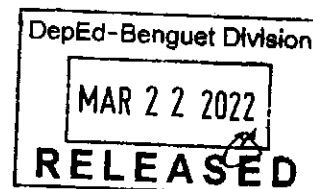
Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

March 21, 2022

DIVISION MEMORANDUM

No. 096 s. 2022

TO: Curriculum Implementation Division
School Governance and Operations Division
Public Elementary and Secondary School Heads
All others Concerned



SUBJECT: **CONDUCT OF QUARTER 1 SIMULTANEOUS TRAINING ACTIVITIES UNDER THE SKILLS DEVELOPMENT AND KNOWLEDGE ENHANCEMENT FOR TEACHERS AND SCHOOL LEADERS PROGRAM**

1. The Division aims to continuously prepare and sustain the knowledge and skills of all its employees to effectively face the inevitable challenges brought about by the Department's new mandates and the paradigm shift in the delivery of services. This office therefore enjoins all identified participants to commit to this activity and successfully meet the objectives.
2. The following are the specific details of the simultaneous training activities of the HRD Section for Quarter 1:
 - a. *Training Title:* Human Resource Development Coordinators Professional Development Writeshop / Workshop
Objective: Enhance the skills and knowledge of HRD coordinators in the districts in order to uplift the learning and development and rewards and recognition programs and objectives of both DepEd and PRIME HRM.
 - b. *Training Title:* Simulation on the Provision of Psychological First Aid (PFA) in the schools
Objectives: Introduce simulation activities to youth advocates on how to help and guide learners with their social, mental, and emotional wellbeing brought about by the current challenges of learning.
 - c. *Training Title:* Addressing priority PD needs of Teachers and School Leaders for CY 2022 (Batch 1)
Objectives: Introduce to teachers' fun, meaningful, and quality strategies in teaching specifically ONLINE AND OFFLINE GAMIFICATION across all learning areas as represented by elementary and secondary teacher representatives.
 - d. *Training Title:* Instructional Supervision
Objectives: To orient and re-orient school leaders on their roles and responsibilities as instructional supervisors following mandates or provisions set by DepEd.
3. Refer to enclosure 1 for the list or expected participants, venue, and date of training. Specific names of participants for the other trainings shall be finalized and announced in a separate memorandum to be released before the scheduled training date.
4. ALL identified teacher participant must prioritize their limited face to face class and shall confirm their attendance to the training activity thru the HRD section. HRD



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section shall identify a replacement for teachers who will not be able to attend the training.

5. Travel order of participants shall be channeled to their immediate supervisors for approval of the Schools Division Superintendent.
6. Meals and snacks shall be chargeable against HRD Fund, while transportation expenses shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.
7. For immediate and wide dissemination.


GLORIA B. BUYA-AO
Schools Division Superintendent

SGOD/LBA/hrds/xdk



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Enclosure 1. List of participants, date of implementation, and venue**A. Training Title: HUMAN RESOURCE DEVELOPMENT COORDINATORS PROFESSIONAL DEVELOPMENT WRITESHOP / WORKSHOP**

Date: March 28 to 30, 2022

Venue: Um-a, Tuba, Benguet

Participants:

DISTRICT	COORDINATORS / CO-COORDINATORS
ATOK	CESAR S. MARTIN FAMILA MAXIMO
BAKUN	JOAN HERTIMIA WAGANG JEZREEL BAYUDANG BRENDA BUGTONG
BOKOD	JOBELLE A. BATANES
BUGUIAS	VICENTA DANIGOS ROSITA BOSANTOG CLAIRE BALASIN
ITOGON I	NANCY COSTINA LORA CRIS JADORMIO
ITOGON II	EMELDA AMANCIO TWINKLE ASUDERA
KABAYAN	JENNETH BASTIAN SISA NGADE
KAPANGAN	AMIL D. BAGUILAT BRENDA MATIAS MARILIESE YANGKEN
KIBUNGAN	DOROTEO CADLEY DOMINGA D. HENRY SUELA A. VENCIO
LA TRINIDAD	JOEMAR SORIANO DENVER P. DOKEY EFAGENIA PAING
MANKAYAN	HANNALYN A CARDINAS RUBELYN P. PALTICAN MYRICK AO-ASEN
SABLAN	SHIAIANE T. CABUTEN SHERRILYN CAMHIT
TUBA	JOCELYN BUMANGHAT HENRY TINAZA
TUBLAY	JHOY A. COSENDO LINDA TAMBIC SARIO D. AMANCIO



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B. Training Title: SIMULATION ON THE PROVISION OF PSYCHOLOGICAL FIRST AID (PFA) IN THE SCHOOLS

Date: March 28-30, 2022

Venue: Ecolodge, Magsaysay, Baguio City

Participants:

All Districts 1 SPG Adviser representative and 1 SSG adviser
Representative (28) – to be identified by YF representative
1 SSG President representative (14) – to be identified by
YF

YF Coordinators (14 pax)

Arlene B. Pilsona

Isidra B. Dadcoes

Noel C. Tello

Maria Elena P. Atos

Caleb P. Atas

Heidi C. Asan

Clark A. Panangwe

Sanny B. Dokipen

Mhie D. Gayudan

Muller H. Bato

Wilbert B. Wanas

Arnel Billy G. Lim

Jomar G. Lesino

Bernalyn S. Palague

HRD Section (2 pax)

YF PDOs (2 pax)

Resource Speakers (3 pax)

Committee / Simulation guests (27)

C. Training Title: ADDRESSING PRIORITY PD NEEDS OF TEACHERS AND SCHOOL LEADERS FOR CY 2022 (BATCH 1)

Date: March 28-30, 2022

Venue: Gladiola, km5, La Trinidad, Benguet

Participants:

Elementary teachers – 30 pax

Secondary teachers – 30 pax

Resource speakers and facilitators – 9 pax

D. Training Title: INSTRUCTIONAL SUPERVISION

Date: March 28-30, 2022

Venue: Ecolodge, Magsaysay Ave., Baguio City

Participants:

5 master teachers/ school heads/ TICs from each district (70 pax)



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